

REGISTRATION CHECK LIST

Use this checklist as a guideline to help you collect all the necessary paper work that you will need to register. Some of the forms listed below are required at time of registration.

- _____ Completed School Registration Form (be sure to sign the back)
- _____ Completed Payment Plan Selection/ Financial Policy Form
- _____ Completed Emergency Contact Form (per student, form will be mailed in the summer)
- _____ Current report card and the previous grade report card
- _____ Enclosed Reference Forms for Middle School Students or upon request
- _____ FCAT or SAT scores
- _____ Age verified by ***one of the following***:
 1. Birth Certificate (We will make a copy and return original to you.)
 2. Passport
 3. Birth Registration Card
- _____ Social Security Card (We will make a copy and return original to you.)
- _____ Student Health Form (DH-3040 Form). This is the *yellow form* called the Student Entry Health Exam that you receive from the doctor after your child has had a physical exam. Please make sure that the actual date of the physical is written on the form.
- _____ Certificate of Immunization (DH-680 Form). This is the *blue form* called the Florida Certification of Immunization. Your doctor will give you this form after your child has had his/her required immunizations.
- _____ Head Lice Inspection Consent Form (form will be mailed in the summer)
- _____ Web Consent Form (form will be mailed in the summer)

IF REGISTERING AFTER AUGUST 1ST, 2010, ALL FORMS ARE DUE UPON REGISTRATION

IMPORTANT:

Make sure your DOCTOR'S PERSONAL SIGNATURE OR STAMP is on the current health and immunization forms