



FINANCIAL POLICIES FORM

THIS FORM MUST BE PRESENTED UPON REGISTRATION

Gladeview Christian School (GCS) strives each year to maintain quality education. We are a self-supporting, non-profit organization, which depends solely on tuition dollars to operate. Therefore, it is imperative that account balances be received in a timely manner in order for our financial commitments to be met. The following policies are in place in regards to account balances.

Account balances are due on the 1st of the month. A Late Charge of \$50.00 will be assessed if account balance is not received by the 5th. No exceptions will be made to this policy.

If payment is not received by the 10th, the student(s) will automatically be placed on financial suspension, until such time that all payments due have been made. The account must be paid in full before the following can occur: receive his/her report card and/or transcripts, take school semester exams, or participate in graduation.

A statement will be mailed around the 20th of the month. This statement includes tuition, charges for before and after school care, lunch, and other miscellaneous charges.

If you have an extenuating circumstance that will prevent you from adhering to this policy, you must provide an explanation in writing and may be asked to provide additional documentation for verification. Any special request needs to be approved by the School Board on an individual basis.

There are several methods of payment accepted: Cash, Checks, or credit card. You may choose to submit a form allowing GCS to charge all monthly charges on your account. We accept VISA, MasterCard, Discover and American Express. All fees and tuition payments are non-refundable.

My signature below indicates that I have carefully reviewed the aforementioned, fully understand my financial obligations to GCS and my willingness to cooperate fully.

STUDENT NAMES:

_____	GRADE _____
_____	GRADE _____
_____	GRADE _____
_____	GRADE _____

Parent Signature _____ Date _____